



Elevating  
frontline  
epidemiology

Open-source analytics:  
Tools, training, and support

A nonprofit organization

[www.AppliedEpi.org](http://www.AppliedEpi.org)  
[contact@appliedepi.org](mailto:contact@appliedepi.org)

## **Call for applications: Member of Board of Directors**

[Applied Epi](http://AppliedEpi.org) is a global nonprofit organisation registered in Maryland USA with 501(c)(3) charity status. We aim to equip public health practitioners worldwide, and particularly in low-resource settings, with the knowledge, skills, and resources to be able to respond to global health threats.

**Partners:** Applied Epi coordinates with entities globally including national and local public health agencies, international and technical organisations<sup>1</sup>

**Financial:** Applied Epi has an annual budget of ~\$1,000,000 derived almost entirely from fee-for-services. Entities with financial ability pay course fees, while others are considered for discounts and scholarships.

**Personnel:** Applied Epi has a five person full-time leadership team, and 80 part-time contractors located in over 50 countries.

### **Impact:**

- **Free learning materials:** We produced the [Epidemiologist R Handbook](#). We also offer free interactive [R tutorials](#), [case studies](#) and a [community forum](#).
- **Training:** Our instructors deliver R training in multiple languages.
- **Support:** We runs a multilingual Support Desk for data analysis troubleshooting
- **Demographics:** Approximately 50% of course participants are based in low-resource contexts

### ***Governance structure***

The Board of Directors provides leadership and strategic governance to Applied Epi and its Executive Director. Operational decision-making and day-to-day management responsibilities lie with the Executive Director.

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<sup>1</sup> US Council of State and Territorial Epidemiologists (CSTE), US CDC Division of Global Health Protection (DGHP), Field Epidemiology Training Programs (FETPs), Training Programs in Epidemiology and Public Health Interventions Network (TEPHINET), European Centre for Disease Prevention and Control (ECDC), World Health Organization (WHO), Médecins Sans Frontières/ Doctors Without Borders (MSF), Global Outbreak Alert and Response Network (GOARN), Github, R Consortium



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## Terms of Reference Board of Directors

Membership of the Board of Directors is an unpaid, voluntary position with an initial term of 2 years (up to maximum of 6 consecutive years). The time commitment of membership of the Board of Directors is around 2 hours per month. See details in the [Terms of Reference](#).

### *Qualifications*

#### *Essential*

- **Professional Experience:** A minimum of 3 years of work experience in public health or finance/fundraising/human resources or nonprofit management
- **Language Skills:** Fluency in English, both spoken and written
- **Availability:** Ability to commit to 2 hours per month
- **Ethical Standards:** Adhere to the [Applied Epi Code of Conduct](#)

#### *Desirable*

- **Practical experience:** Expertise in:
  - Nonprofit management
  - Finances and budgeting
  - Fundraising & partnership management
  - Teaching methods for adult learners
  - Epidemiological methods and public health practice

### *Compensation*

- The position is voluntary and unpaid

### *How to apply*

Submit the following to [board.recruitment@appliedepi.org](mailto:board.recruitment@appliedepi.org) by **31 December 2025**:

1. Cover letter noting your motivation to become a member of the Board and your affinity with the mission of the Organisation
2. Your CV
3. Two references (name, affiliation, and contact information)